



Exchange Conference Report Form

Speech/Language Pathologist _____ School _____

Exchange Conference Date _____ Probationary Period From _____ To _____

Tenured: ☐ Yes ☐ No

Evaluation Option ☐ _____

Review of Evaluation Criteria: Please circle the criteria which were discussed at the Exchange Conference.

I. Planning and Designing Instruction

A. Student Development

The speech/language pathologist shall demonstrate knowledge of student development, an understanding and appreciation of diversity, and the regular application of developmentally appropriate therapeutic strategies to support the students' progress in the curriculum.

B. Content Knowledge

The speech/language pathologist shall demonstrate a thorough knowledge of the certification area and support the curriculum.

C. Preparation

The speech/language pathologist shall demonstrate appropriate preparation, employing the necessary therapy strategies to support instruction.

II. Instruction

A. Instructional Delivery

The speech/language pathologist shall demonstrate that the delivery of therapy results in active student involvement, appropriate speech/language pathologist/student interaction, and meaningful lesson plans resulting in student progress toward their IEP goals.

B. Classroom Management

The speech/language pathologist shall demonstrate behavior management techniques which are consistent with those of the classroom.

II. Instruction – contd.

C. Student Assessment

The speech/language pathologist will conduct comprehensive assessments utilizing appropriate measures and will communicate the results to caregivers and school personnel in a timely manner.

III. Professional Responsibilities

A. Collaboration

The speech/language pathologist shall demonstrate that he or she develops collaborative relationships with students, parents or caregivers, and school personnel to meet the learning needs of students.

B. Professional Qualities

Speech/language pathologists are expected to practice and promote ethical and professional behavior to positively contribute to their own school building and also to positively reflect upon the professionalism of the Syracuse City School District.

C. Reflective and Responsive Practice

The speech/language pathologist shall engage in reflective and responsive activities that will contribute to their individual professional growth plan.

Signature of Administrator

Date

Signature of Speech/Language Pathologist

Date