



# SYRACUSE CITY SCHOOL DISTRICT

Jaime Alicea, Superintendent of Schools

Department of Student Registration

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Thank you for participating in the **High School Choice Program** interview process. Below, please find information that will help you understand the next steps in the High School Choice selection and placement process.

## Detailed Overview of High School Choice Selection and Placement Process

1. The Interview Committee will forward a list of students to the Department of Student Registration. This list will include: (1) students **who are** recommended by the Interview Committee to enter the lottery, if a lottery is necessary, (2) students **who are not** recommended for enrollment into the program, and (3) students **who did not** show up for the interview.
2. If there are more students **who are** recommended for enrollment in a program than there are seats available, the District will conduct a lottery using the *Smartchoice Online Lottery System*.
3. The District will tentatively conduct all High School Choice lotteries on or before **June 19, 2020**. Please note that if the application closing date is extended, this date will change and a notice will be posted on the Student Registration webpage – [www.syracusecityschools.com/registration](http://www.syracusecityschools.com/registration).
4. The Department of Student Registration will tentatively notify students and families of their acceptance, non-acceptance, waitlists, or no contact status (via email and/or letter) on or before **June 26, 2020**.

**Important Note:** If you move, have moved or change your telephone number, please inform your school or visit the Central Registration Center with your proof of address immediately. Failure to do so could affect your child’s acceptance status, if a letter is returned and we have no way to contact the parent/guardian.

### Non-Accepted, Accepted and Waitlisted Student Information

NON-ACCEPTED STUDENT	ACCEPTED STUDENT	WAITLISTED STUDENT
<b>What do I do next?</b>	<b>What do I do next?</b>	<b>What do I do next?</b>
Students <b>who are not recommended</b> by the Interview Committee to enter the lottery will be required to attend their feeder high school, home school (ELMS, CORE and Grant students only) or a high school assigned by the Special Education Department, if applicable.  <b>Important Note:</b> Students who are <b>projected to the “Fowler” quadrant</b> do not have a feeder high school. The Department of Student Registration will assign these students through the transfer process.	Students <b>who are recommended</b> by the Interview Committee and <b>selected</b> in the Smartchoice lottery to enroll in their program of interest will be <b>automatically</b> assigned to their:  (1) 1 <sup>st</sup> choice and removed from the waitlist of their second or 3 <sup>rd</sup> choice; or (2) 2 <sup>nd</sup> choice if they didn’t get their first choice and then kept on the waitlist for their 1 <sup>st</sup> choice; or (3) 3 <sup>rd</sup> choice and kept on the waitlist for their 1 <sup>st</sup> or 2 <sup>nd</sup> choice.	Students <b>who are selected</b> by the Interview Committee and <b>waitlisted</b> through the Smartchoice lottery selection process will receive detailed notification via email/letter and will be:  (1) Removed from all waitlists if they receive their 1 <sup>st</sup> choice; or (2) Remain on the waitlist for their 1 <sup>st</sup> choice if they receive their 2 <sup>nd</sup> or 3 <sup>rd</sup> choice; or (3) Remain on the waitlist for their 1 <sup>st</sup> and 2 <sup>nd</sup> choice if they receive their 3 <sup>rd</sup> choice.
<b>Who do I contact about my status?</b>	<b>Who do I contact about my status?</b>	<b>Who do I contact about my status?</b>
<b>High School Choice Contact Name:</b> Please Call the High School	Call (315) 435-4545 for questions about acceptance or declining the seat you were automatically assigned.	Call (315) 435-4545 for waitlist questions.

#### Application Ranking Information

All High School Choice selections and choice rankings are final once the application and lottery period has closed. You can change the ranking of your **High School Choice** application at any time during the application period of **February 1 – April 30**. Your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice can be adjusted during this period by going into the parent dashboard, which appears at the top of each screen and using the green arrows to adjust the order of each ranking.

#### Acceptance and Confirmation of Seats

You will be automatically declined to enter a program when you receive a higher ranked seat, approved transfer or enroll in your feeder school by choice. Your school counselor will contact you to assist in sharing this information and confirming the seat. Students will remain on the waitlists through the end of the **first** marking period only. **This information and more will be detailed in your notification letter.**