July 24, 2020

Dear Parent/Guardian:

Thank you for your interest in the District's K-8 Transfer Program. We are writing to inform you that we are unable to honor your transfer request at this time.

We greatly appreciate your patience as we are working to ensure that we are fully aligned with the New York State Department of Education's guidance and procedures for reopening schools in September amid the COVID-19 pandemic. In doing so, we must also ensure that we do our very best to regulate class sizes and school transfers.

Please know that honoring the 'join sibling' transfer requests is our highest priority. Therefore, **we will do our very best** to honor the sibling transfers that were submitted between February 1st and April 30th, **as seats become available throughout the summer**. Once again, we cannot guarantee that all sibling requests will be honored. Assignments are always made based on space availability.

Each sibling, home school and quadrant transfer request that were submitted between February 1 – April 30, 2020, but not honored this summer, will remain valid through the end of the first marking period of the 2020-2021 School Year. The Department of Student Registration will be sure to contact you should a seat become available.

Once again, thank you for your patience and understanding. This is one of the most challenging times in the history of the Syracuse City School District. Yet, we are "Syracuse Strong". We will get through this together.   Please call (315) 435-4545 should you have questions regarding this correspondence. The Department of Student Registration is experiencing an extremely high volume of calls.   Therefore, we request your sincere patience as we work eagerly to respond within 5 business days of each inquiry.

Sincerely,

Timothy Moon
Chief Accountability Officer

Akua A. Goodrich
Director of Student Registration