



SYRACUSE CITY SCHOOL DISTRICT

Jaime Alicea, Superintendent of Schools

The Syracuse Latin School
Hughes Elementary School

Kelly Manard, Principal

January 23, 2017

School Leadership Team Meeting

Time	Agenda Item	Notes
3:15 – 3:20	<ul style="list-style-type: none">• Norms / Expectations• Introductions• Mission / Vision	
3:20 – 3:35	<ul style="list-style-type: none">• Current Work of the School<ul style="list-style-type: none">*Middle School Planning Committee*School Climate Team*Attendance*School Intervention Team*Enrichment Clusters*Superintendent's Conference Day• Spanish – Progress Monitoring Assessment	<p>* We had a lot of interest and had to hold a lottery. The parents chosen were:</p> <p>*Ben Lockwood, 1st / 3rd parent</p> <p>*Sheriah Dixon, 3rd parent</p> <p>*Sapna Kollali, 1st parent</p> <p>*First meeting is Feb. 7th</p> <p>*Parent panel prior to PTO meetings starting in February to have a targeted conversation to share ideas and feedback to those parents on the committee.</p> <p>We will be able to share some information at our next SLT meeting since it will follow the first Middle School Planning meeting.</p> <p>School Climate Team:</p> <ul style="list-style-type: none">• Working on our next incentive. We have seen a slight change in referral rate and entries into Educators Handbook. <p>Attendance:</p>

		<ul style="list-style-type: none"> • We were recognized for best attendance every month since school started. We also received recognition for best staff attendance. • We anticipate a slight dip in attendance for the month of Feb. as we did last year. WE are seeing a lot of fevers/flu among staff and students already. • Our social worker and Parent Engagement Liasion. • School Intervention Team – Triage during team meetings – ensure we aren’t missing any students – utilizing special area teachers for interventions during 8:45 – 9:00 and 2:45 – 3:00. We are in process of revising groups, adding groups, adding services. • Scheduling conferences for 2/8 half-day <p>Enrichment Clusters:</p> <ul style="list-style-type: none"> • We have started our second round of Enrichment Cluster last week and they are going well. • We are starting our second round of Parent Engagement Activity. 1st grade had a well attended event today and were able to share with families their learning from their CKLA unit. <p>Superintendent’s Conference Day</p> <ul style="list-style-type: none"> • Teachers in K-1 will be working on their early literacy action plan • Teachers in Grades 2-5 will work on sharing out a receiving feedback on their A-Net action plans. • Ms. Christie and Ms. Manard will also present on the purpose of enrichment and the things we should be focusing on and
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		<p>providing our students during enrichment.</p> <ul style="list-style-type: none"> The afternoon we will be focusing on Winter Wellness where teachers will be able to participate in sessions geared toward improving health and wellness. <p>Spanish Assessment</p> <ul style="list-style-type: none"> Ms. C. is really working hard on creating an assessment to show the progress of the students as they move through the various grade-levels. The expectation is for students to have conversational knowledge and be able to be ready for Middle School Spanish. Ms. C. will be sending home the performance indicators and benchmark so parents can see what and how the students will be assessed on.
3:35 – 3:50	<ul style="list-style-type: none"> A-Net Summary Comparison by Grade-Level Progress of Students by Race 	<p>A-Net Summary:</p> <ul style="list-style-type: none"> Ms. Moser shared showed how all of the school Hughes and Syracuse Latin scored from A-Net Cycle 1 to Cycle 2. 2nd for ELA scored at 71% which is above the network. 3rd Grade for ELA scored 63% which is 30 points above the network. 4th grade for ELA score 71% which is 20% above the network. 5th Grade scored at 36% which is a increase of 1% from the previous cycle. As a school we are at 60%. @0% higher than the network.

		<ul style="list-style-type: none"> • We took the assessment a lot sooner than many of the other schools in the area/district. • Second Grade is at 74%, 24% above the network. • 3rd Grade is at 61% percent and the network is at 44% • 4th Grade is at 58% and is above the network. 4th Grade stayed the same. • 5th grade teacher is above the network at 44%. This is the first time in 3 years that they have been above the network and is a big increase from cycle one. • We have been incorporating math into a number of the special area classes to improve on certain standards and we are seeing an increase in those standards.
3:50 – 4:00	<ul style="list-style-type: none"> • School Climate Survey • Opportunities for Parent Engagement 	<p>Progress by Race:</p> <ul style="list-style-type: none"> • We did notice in previous assessment is the achievement gap between students of color. • Ms. Manard presented the parents with the data and comparison from A-Net Cycle 1 and 2 for the team to look at. We do not have any comparative data for 5th grade because we do not have any students identified as white in the 5th grade. • We did not make any gains in closing the gap. • Ms. Moser discussed some of the strategies we are working on with students and what we are doing to try to close the gap. • We are starting to look at specific students and we are noticing that there are some students of color who are making gains and why they are excelling as opposed to those students who are not. Instead of looking at the students

		<p>as a whole, we are starting to look at individual students and see what skills are lacking and where we can deploy our time and interventions.</p> <ul style="list-style-type: none"> • Some students are excelling in class and are not doing well on the assessment. There are some assessment inequities that we do not have control over, but there are some instructional inequities that we are identifying and can change the way we are providing instruction to better meet the needs of the students who are struggling. • We will not have any new data to share at the next meeting. What we will share is the conversations that have been had around the next steps and action plans created based on the data meetings held per grade-level.
4:00 – 4:15	<ul style="list-style-type: none"> • Questions / Comments / Next Steps • Sharing Information at PTO Meetings 	<p>School Climate survey is out and being shared with staff, students and parents. We need as much participation as possible. Students will be taking it during the school day. The survey is being developed and managed in house this year and the district will have the data sooner.</p> <p>We have received some feedback around some parents looking for greater input into some decisions being made at the school and not feeling there is an avenue to express their concerns etc.... Ms. Crouch our parent engagement facilitator will be holding some parent meetings to provide a forum for parents to share information, ask questions, or provide various feedback.</p>

		<p>PTO asked a parent representative from SLT to be present at meetings to share out what is being discussed during SLT.</p> <p>Our Arts Department was highlighted at Leadership Academy for their outstanding work in taking a more personalized approach to their instruction. Providing students with choice in the way they develop and create the final product.</p>
<p><u>Notes/Items to Remember:</u></p>		