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| **The Syracuse Latin School**Hughes Elementary School | **Kelly Manard**, Principal  |
| October 24, 2017 |

**School Leadership Team Meeting**

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| **Time** | **Agenda Item** | **Notes** |
| 3:15 – 3:25 | * Norms / Expectations
* Introductions
* Mission / Vision
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| 3:25 – 3:30 | * Review September meeting minutes
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| 3:30 – 3:50 | * Current Work of the School

\*School Climate Team-Kick-off assembly for October incentive-1st Quarter Assembly-In-house climate of the staff-Community Service – Adopt-a-classroom project (Puerto Rico, other places impacted by disaster)\*School Intervention Team-Meeting with Onondaga County – introduced to new liaisons, programs available to students through a referral process called ACCESS-Special area teachers providing additional intervention support-Cross-walk between Educators’ Handbook and BIC log-Attendance – Syracuse Latin recognized as lowest chronic absenteeism for September-Nicole Brec will assist with breaking down Hughes attendance\*School-Wide CommitteesSunshine/Social Committee – cleaned and organized teachers’ lounge; collected funds to recognize/support staff; birthday board\*STEAM Committee – setting up 1 maker space – creating a list of things we need for a maker space…covers all types of medium – sewing, knitting, graphic arts, space for recording music, poetry, writing, video blog. Will be open and available to the public – have submitted several grants for items needed; looking for donations soon; waiting on grants for more specific information on timeline – will be looking at the space this week. \*Enrichment Clusters – in week 3 – culminating activity at the end of the 7-8 weeks -- quarterly\*Curriculum Night – helpful to have different times per grade-level; feedback on parking situation; some families were confused by when to come – clarity next year on how the schedule works\*SteamBoat Challenge – grades 4 and 5 participated – testing engineering and design process – had 5 teams (12 students); one of the teams finished in 3rd place; November 11th – Build ‘em and Bust ‘em bridge competition\*Odyssey of the Mind – creative problem solving program – building a 3rd – 5th grade team (5-7 students); 2 times per week to practice; team will identify problem of their choice; problems range from mockumentary of a fairy tale to creating a vehicle; state competition is in March in Binghamton; 35 students have submitted applications; judges from T&L and the community\*Student Council – introduced this week – accepting applications for 3rd – 5th grade students \*Staff professional development – October PD – CRE work with Marcelle Haddix from Syracuse University – led us in discussion after viewing the movie “I am not your Negro”November PD – differentiated options for Personalized Learning PDDecember PD – Lesson Study led by Sharon Dotdger\*Update on Tenet 6 – Family Engagement -Family survey for Hughes families-Quarterly awards breakfast -How are we sharing data with families -Shared 1st, 4th and Kindergarten examples of Parent Engagement events that have / are occurring -About 50% attendance at 4th grade event-Kindergarten – 60-70% response rate for pumpkin science activity on Halloween |  |
| 3:50 – 4:10 | * Parent Involvement Plan (Title I)

-Reviewed draft of the PIP plans-Reviewed draft of parent compact* Posting SLT information on SCSD page

-All parent representatives in attendance agreed to share their e-mail so that families can connect with them with questions or feedback \*Feedback on reading log\*Ideas for parents on how to not make it a chore, but more of a bedtime routine |  |
| 4:10 – 4:15 | * Questions / Comments / Next Steps
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| **Notes/Items to Remember:**-November meeting – A-Net / STAR data -November meeting -- Discuss opportunities to share data with families in a way that’s meaningful and not overwhelming -School-wide data and individual student data |