The Syracuse Latin School   **Kelly Manard, Principal**
Hughes Elementary School

December 19, 2017

School Leadership Team Meeting

Time	Agenda Item	Notes
3:15 – 3:25	- Norms / Expectations - Introductions - Mission / Vision	
3:25 – 3:35	Current Work of the School *Info Sessions Scheduled for January *School-Wide Enrichment Day *Middle School Planning Committee *School Climate Team	- Syracuse Latin info session have been scheduled for January. They are the 17th, 24, and 25t. - We will be asking family volunteers to come and help answer questions that interested families may have. - We expect mailings to be available and sent up soon. - We will be having 2 rising 5th grades - Middle School Planning Committee will be looking for parent volunteers to sit on the committee to provide input as we plan to grow into a K-8 building. - We anticipate there will be a number of people interested and we will do a drawing to pick the 2 parent representatives to sit on committee. - We hope to have a presentation for the board by May - Our School-Wide enrichment cluster began this week with a guest speaker who is a real live toy designer and parent at Syracuse Latin.

		• Ms. McConnell reported the students really enjoyed the cluster today and were very targeted in their audience and creative with their design. • We are hoping to do more School Wide Enrichment Clusters throughout the year. • Holiday Shops was a huge success again this year. MS Goodman did a great job organizing the event for students to shop for items for their family. • We will have our School Incentive this Friday. Students will participate in a cookie decorating activity in the café. Students have been working toward this incentive and have been earning points for being Ready, Respectful, and Responsible. • We have had a minor increase in behaviors over the last couple of weeks. Actually had our first 2 referrals of the year for both schools take place today. WE are increasing our supports for our students and looking into our data to ensure that we are catching trends and trying to solve the problems before they escalate. • Teachers are using restorative circles to review expectations and discuss issues to mediate and eliminate the escalation of issues. • Hughes and Syracuse Latin were recognized as the school with the best attendance in the district for the month of November.
3:30 – 3:50	• A-Net / STtAR Data Summary	• Looked at A-net. The Assessment has good alignment between how well our students will do on the state assessments.

		• Even though we see a below the network average for 5th grade. WE have seen some great progress with those students who are working with our AIS teacher. Some of the students working with this teacher scored above the network on the standards they are working on. • The rest of our students are doing well. 3 and 4th grade students are 2nd in the network and our 2nd grade students were 1st. • Our 4th grade students are showing improvement across the standards and we have more students proficient in skills than we did for our state assessments. • Staff have been participating in PD around the ANET Assessments. The teachers were looking at the standards and the questions to determine the standards that were covered on the assessment. • Staff also looked at appropriate responses to the extended response.
3:50 – 4:00	• Questions / Comments / Next Steps	• CBT and creating a plan on how to expose the students to various tools the students can use. We are going to start navigating a plan to introducing the students to keyboarding and other tools. •

Notes/Items to Remember:

School Library Media Specialists assisting with the CBT

Great job for our data coach to help us look at our plan to see how we are doing with our plan to close the achievement gap to see what kind of progress we have made thus far