**Unit 1Summer School**

**Evaluation Form**

 Employee: Click here to enter text. Job Title: Click here to enter text.

 Employee ID #: Click here to enter text. Location: Click here to enter text.

 Supervisor: Click here to enter text. Date of Evaluation: Click here to enter text.

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| --- |
| Evaluation CriteriaPlease select a score  from the drop  down menu. Comments |
| Pupil –Teacher Relationships |
| The teacher resists doing things for students that they can do for themselves | Choose an item. | Click here to enter text. |
| The teacher actively involves students in evaluating their progress toward selected objectives and gives frequent and immediate feedback, whenever possible, for evaluation. | Choose an item. | Click here to enter text. |
| The teacher extends self to give extra help to students who need it. | Choose an item. | Click here to enter text. |
| Classroom Atmosphere |
| The teacher uses positive reinforcements. | Choose an item. | Click here to enter text. |
| The teacher maintains consistency in enforcing rules and treatment of students. | Choose an item. | Click here to enter text. |
| The teacher stimulates trust through promoting self-discipline by involving students in the establishment of rules and/or objectives governing the group, and provides opportunities for feedback from them. | Choose an item. | Click here to enter text. |
| The teacher plays an active role in bringing about an understanding of respect for cultural and individual differences. | Choose an item. | Click here to enter text. |
| Instructional Practice |
| The teacher uses curricula appropriate and realistic for the class and provides activities suitable to the learning styles of individual students. | Choose an item. | Click here to enter text. |
| The teacher has long term and daily plans organized for introductory, developing and culmination activities, reflecting continuity and correlation and has available materials needed. | Choose an item. | Click here to enter text. |
| The teacher places emphasis on skill development, the acquisition of knowledge and problem solving. | Choose an item. | Click here to enter text. |
| The teacher stimulates freedom and opportunity for discussion of issues and seeks divergent points of view. | Choose an item. | Click here to enter text. |
| The teacher consistently uses data, both formal and informal, as diagnostic tool for determining strengths and weakness of individual students and proscribing instruction. | Choose an item. | Click here to enter text. |
| Professional Qualities |
| The teacher is punctual and regular in attendance. | Choose an item. | Click here to enter text. |
| The teacher cooperates with the administration and other staff in recordkeeping and the overall operation of the school. | Choose an item. | Click here to enter text. |
| The teacher is ethical in the use of confidential information. | Choose an item. | Click here to enter text. |
| The teacher helps to establish a cooperative school atmosphere through relationships with colleagues. | Choose an item. | Click here to enter text. |
| The teacher refrains from bringing personal problems into the classroom. | Choose an item. | Click here to enter text. |
| The teacher counsels wisely and tactfully. | Choose an item. | Click here to enter text. |
| The teacher is able to evaluate his/her strengths and weaknesses. | Choose an item. | Click here to enter text. |
| The teacher is able to incorporate supervisory suggestions into his/her teaching behavior. | Choose an item. | Click here to enter text. |

EX- Excellent S- Satisfactory N- Needs Improvement U-Unsatisfactory

NE – Not Evaluated C- See Comments \*- See Attached NA- Not Applicable

**(For Probationary employees ONLY)**

Would you recommend the person for further employment? Yes [ ]  NO [ ]

Signature of Employee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Signature indicates employee has read the evaluation)

Signature of Supervisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Copies to:

[ ]  Supervisor [ ]  Principal/ Administrator

[ ]  Employee [ ]  Personnel File