



SYRACUSE CITY SCHOOL DISTRICT

Jaime Alicea, Superintendent of Schools

Public Service Leadership Academy @ Fowler

Wall of Distinction

NOMINATING PROCEDURE – To be nominated to the Fowler High School and/or PSLA at Fowler High School Wall of Distinction a candidate/team must meet the following criteria:

- 1) A candidate or team must have ten (10) years of separation from the school,
- 2) A bona fide varsity athlete of Fowler High School and/or PSLA at Fowler High School:
 - I. distinguished individual honors,
 - i. who graduated and/or,
 - ii. has been recognized for positive contributions to their respective communities
 - II. distinguished team honors,
 - i. any team winning a New York State Championship,
 - ii. any team competing in a New York State Regional playoff,
 - iii. any team with a school record number of wins in a season for that sport,
 - iv. any team winning a Sectional Championship,
 - v. a team that displayed extraordinary effort, purpose, and camaraderie throughout a season (Note: nominated/endorsed by the head coach)
- 3) A Fowler High School and/or PSLA at Fowler High School student who demonstrated outstanding academic achievement, participated in programs/activities, contributed to the advancement of the school, and meets the following criteria:
 - i. distinguished individual honors,
 - a. who graduated and/or,
 - b. has been recognized for making positive contributions to their respective communities.
- 4) An individual or organization with extensive contributions to Fowler High School and/or PSLA at Fowler High School as a coach or actively participated in community service or volunteer activities directly benefitting students, staff, and programs at the school.

WALL OF DISTINCTION COMMITTEE

The Wall of Distinction committee shall be comprised of Alumni members. The committee may appoint non-alumni to serve on sub-committees for the purpose of vetting nominations, raising funds to sustain the effort, or promoting the efforts of the committee. The following sub-committees, and any other(s) established by the Wall of Distinction Committee shall be comprised by Alumni.



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SUB-COMMITTEES

1. **Screening Committee** – charged with reviewing all nominations and forwarding accepted nominations to the Wall of Distinction Committee
2. **Finance Committee** – charged with conducting fiduciary activities to sustain the Wall of Distinction
3. **Public Relations Committee** – charged with all media and nomination notifications
4. **Other Committees** – as deemed necessary by the Wall of Distinction Committee

NOMINATIONS

Anyone can nominate an individual or team to the Wall of Distinction. All nominations are to be channeled through the Wall of Distinction Screening Committee which will review the nominees and their qualifications. Recommendations shall then be forwarded to the full Wall of Distinction Committee.

The Wall of Distinction Committee will elect nominees by majority vote. Any nominations that have not been favorably acted upon within a period of three years will need to be re-submitted by whoever submitted the original nomination.

PROCEDURE

Nominations shall be submitted on forms available from PSLA at Fowler High School and/or members of the Wall of Distinction Committee and shall contain detailed chronological supportive information outlining the qualifications of the nominee.

The closing date for all nominations and all comments in any calendar year shall be May 1st. The Screening Committee must receive the form on or before this annual date to be included for consideration. All nominations received shall be date stamped when received and acknowledged in writing by the Screening Committee. A copy of the letter of acknowledgement shall be sent to the Wall of Distinction Committee as they are received.

Nominations shall be submitted to PSLA at Fowler High School, 227 Magnolia Street, Syracuse, NY 13204 and forwarded to the Wall of Distinction Screening Committee.

Following the closing date, all nominations shall be formally summarized by the Screening Committee and forwarded to the Wall of Distinction Committee within thirty days. The summarized nominations shall be coded to identify the status of the nominations as current, second or third year. Nominations received are eligible for consideration for three (3) consecutive years and are then considered inactive. To be considered for an additional three (3) year period a nomination must be resubmitted.

All nominations are screened by the Screening Committee who vote on a small maximum of newly honored members to be elected by the Wall of Distinction Committee each year.

SCREENING PROCESS

All active nominations, current, second and third year are reviewed and recorded. Through discussion, a list is compiled of those individuals to continue in the voting process. All inactive nominations in their second and third year are reviewed. The Wall of Distinction Committee may reinstate any of these nominations to the list of active nominations for further consideration.



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SELECTION PROCESS

Each member of the committee shall be provided with the names of the people on the active and the inactive lists. Also, a summary of everyone's accomplishment and contribution from the nominating forms and other data that may have been included. The committee shall have the power to establish a quota of candidates to be elected.

METHOD OF SELECTION

The selection of candidates shall be conducted annually. The selection procedure will be held at an annual Wall of Distinction Committee meeting during the month of May.

RATIFICATION

The Selection Committee Chair shall present the names of the selected candidates to the full Wall of Distinction Committee for ratification. A majority vote of approval of those in attendance shall be necessary for ratification of the Committee's recommendation. All details of the selections and results are to remain confidential until officially released to the individuals by a letter from the Wall of Distinction Committee within seven days from the vote. The Wall of Distinction Committee should then release the data immediately to the media.

ELECTIONS

The Wall of Distinction Committee will nominate and elect members to the Wall of Distinction. Each nominee must be elected by a majority vote of the members of the Wall of Distinction Committee present at an annual meeting to be held in May every year.

SITE

The Wall of Distinction shall be housed at an appropriate area within PSLA at Fowler High School.

RECOGNITION

The election of members to the Wall of Distinction and/or their respective families shall be officially notified in writing by the Wall of Distinction Committee. It shall be announced by news releases and through Syracuse City School District media. The recipient or designated representative shall be presented the Wall of Distinction Plaque. All members of the Wall of Distinction will have their name and the year of their induction displayed on a plaque at PSLA at Fowler High School.

PUBLICATION OF SELECTIONS

Following ratification, the Wall of Distinction Committee shall be responsible for performing the following duties:

1. Prepare a brief resume of each successful candidate for the Wall of Distinction Induction Ceremonies.
2. Notify the successful candidates and their nominators of the selection.
3. Notify the nominators of inactive nominations of the status of their nominations.
4. Advise the successful candidates of details regarding the official induction ceremony and function as applicable.
5. Update the files of all nominations and forward the list to the Wall of Distinction Committee.

PUBLIC RELATIONS



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The Wall of Distinction Committee shall be responsible for notifying the Local media and the Syracuse City School District Information Office within thirty days after the Annual Meeting of those who were elected.

FORMAL INDUCTION

The Wall of Distinction Committee shall be responsible for coordinating with the School Administration to select a date in the Fall (preferably - Homecoming Day). The Chairperson shall notify the person(s) involved and work out what is best for PSLA at Fowler High School. The newly honored members are to be the recipient of a personal Wall of Distinction plaque and their names shall be enshrined on a Wall of Distinction plaque to be on display at a designated Wall of Distinction location within PSLA at Fowler High School.



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WALL OF DISTINCTION OFFICIAL NOMINATION FORM

NOMINATION SUMMARY (Please type or print)

The Fowler High School/PSLA at Fowler High School Wall of Distinction is designed to honor individual students, teams, coaches, individuals, and organizations.

STUDENT/TEAM/COACH/INDIVIDUAL/ORGANIZATION:

ADDRESS: _____

TELEPHONE: () _____ EMAIL ADDRESS: _____

SPORT(S): _____

YEARS: _____ to _____ TOTAL YEARS _____

NOMINATED BY:

Name: _____

Address: _____

Telephone: () _____ Email: _____

FOR WALL OF DISTINCTION COMMITTEE USE ONLY

THREE YEARS OF ELIGIBILITY

1st Year

2nd Year

3rd Year

NOMINEE STATUS

Active

Inactive

DATE NOMINATED: _____ DATE RECEIVED: _____

Please provide the following information regarding the nominee:



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1. DETAILED CHRONOLOGICAL RECORD OF CONTRIBUTION:

Name student, team, coach, individual and time-period. Detail achievements/accomplishments and impact of such on team, school, league, section, State, or program

2. CHARACTERISTICS OF THE NOMINEE:

Describe the distinguishing features, qualifications, and leadership characteristics, as well as the impact the nominee had at the school and within their respective communities

3. CONTRIBUTION OF MERIT:

Define the value of the contribution to the school in respect to the program

4. PERSONAL CHARACTER:

Consider personal behavior and conduct, as well as the nominee's impact at the school

5. SUPPLEMENTARY INFORMATION:

List any extraneous activities engaged in and honors, as well as recognition received by the nominee.

6. ADDITIONAL SUPPORT INFORMATION

Please return this form and any supporting information for the nominee to:

PSLA @ Fowler High School Wall of Distinction Committee

Attn: Sue Henry

227 Magnolia Street

Syracuse, NY 13204

Or email at smhenry13207@verizon.net