



SYRACUSE CITY SCHOOL DISTRICT

Pamela J. Odom, Superintendent of Schools

Office of Finance

Michael Puntschenko, Chief Financial Officer

January 14, 2026

RFP #SCSD2026-001 High-Cost Special Education and McKinney-Vento STAC Processing Services: Addendum #1

NOTICE TO ALL POTENTIAL RESPONDENTS

This Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

1.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

| Item | Questions and Answers |
|------|--|
| 1.1 | <p>Question: Our firm's pricing model is performance-based: we charge a percentage of the total State Aid generated, with a set monthly service fee that is credited against the final invoice. Given that the fee structure depends on actual outcomes and varies annually, how would you prefer we present this within the fixed-fee table format provided in the RFP?</p> <p>Answer: The District is unable to accept a performance-based pricing model based on a percentage of the total State Aid generated for these claim processing services. Please refer to page 16 of the RFP proposal for the pricing guide. Pricing should be submitted with the cost of high-cost special education and McKinney-Vento STAC claim processing services as a line item and with any optional services suggested by the vendor. The intent of this RFP is for the vendor to complete these tasks on behalf of the SCSD for the RFP period of time at a fixed rate each year.</p> |

Sincerely,

Michael Puntschenko
Chief Financial Officer

END OF ADDENDUM