



# SYRACUSE CITY SCHOOL DISTRICT

Anthony Q. Davis, Sr., Superintendent of Schools

Office of Finance

Michael Puntschenko, Chief Financial Officer

5/20/2025

## RFP #SCSD2025-011 – Comprehensive Multi-Tiered System of Support (MTSS) Software Solution, Training and Implementation Services: Addendum #1

### NOTICE TO ALL POTENTIAL RESPONDENTS

This Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

### PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

### 1.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
1.1	<p><u>Question:</u> Can you elaborate on your desired parent and student MTSS experience and how this would ideally integrate with the rest of their digital experience of Syracuse City School District?</p> <p><u>Answer:</u> As indicated on page 3 of the RFP, students and parents are an important part of the MTSS process. The MTSS software should prompt MTSS team members to communicate with and include families and the students and/or an area to document family and student communication and collaboration.</p>

1.2	<p><u>Question:</u> Can you share a copy/link of the district’s 25-26 MTSS plan, your current MTSS process, and the critical opportunities for improvement that you would like to address with the new software?</p> <p><u>Answer:</u> We are currently in the build-out phase for the MTSS plan working to collaboratively create the plan with our school community. The draft/final plan will be shared with the successful proposer after award.</p>
1.3	<p><u>Question:</u> How has the district met this need in the past (and who was the previous vendor, if any)?</p> <p><u>Answer:</u> Previously, we used in-house resources. The District is seeking to partner with an MTSS software and system vendor to streamline the process creating consistency, efficiency and transparency.</p>
1.4	<p><u>Question:</u> Could you provide more information on what professional development/professional learning should look like for the district?</p> <p><u>Answer:</u> As indicated on pages 3 and 4 of the RFP, we are working to provide professional development in a clear cycle of learning. PD should work through the following the phases; Shared Learning→ Implementation of Skills→ Support and Monitoring → Analyze and Respond → Reflect.</p>
1.5	<p><u>Question:</u> Will the District please clarify what is meant by “asset-based language” and outline the expectations for how it should be used throughout the program?</p> <p><u>Answer:</u> As indicated on page 3 of the RFP “asset-based language” would be used throughout the proposal to ensure our language builds a growth mindset and is inclusive of all. We expect all our programs to center on student’s strengths and potential over deficits and problems. The language used should be respectful of our students and not center blame or responsibility on them.</p>

Sincerely,

Michael Puntschenko  
Chief Financial Officer

**END OF ADDENDUM**