



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

## Summer Internship Program 2026 *for SCSD Career and Technical Education Students*

**Syeisha Byrd**  
Commissioner

**Chris Abbott**  
Deputy Commissioner

Adult Recreation  
Aquatics  
Arts & Crafts  
Forestry  
Golf  
Grounds  
Ice Rinks  
Planning & Development  
Senior Recreation  
Special Events  
Youth Recreation

The City of Syracuse welcomes applicants for two (2) summer internship positions within the Department of Parks, Recreation and Youth Programs. Interns will gain meaningful and valuable experience under the guidance of department professionals.

- **Parks Planning and Landscape Architecture Internship**
  - Assists the Parks Planning and Development Division with community engagement efforts, park and site assessments, work order development, inventory and documentation of existing park assets, field data collection, coordination of project materials, and general planning and administrative support as assigned.
  - Interns will gain experience in the management of an urban parks department, and of general municipal government operation, through cross collaborative assignments within several Parks divisions (Administration, Communications, Recreation)
- **Forestry and Natural Areas Management Internship**
  - The Forestry and Natural Areas Management intern position will work under the supervision and guidance of the City Arborist and a team of Forestry and Natural Areas professionals to help manage our city's urban forest. Interns will learn to take inventory of city trees, as well as learn to prune and plant trees.
  - Interns will gain experience in the management of an urban parks department, and of general municipal government operation, through cross collaborative assignments within

**City of Syracuse**  
**Department of Parks,**  
**Recreation & Youth Programs**

412 Spencer Street  
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**EXPLORE. PLAY. GROW.**



several Parks divisions (Administration, Communications, Recreation)

### **Internship Specifications**

The internships will be 7 weeks in duration, beginning June 29, 2026 and lasting until August 14, 2026. Interns will generally report to the Parks Department Offices at 412 Spencer Street, with several work experiences taking place in parks and other locations throughout the city.

#### **Internship Schedule:**

Interns will be scheduled to report **up to 3 days per week, for 4-5 hours per day, for a total of up to 15 hours per week.** Internship experiences will generally take place Monday – Friday, although weekend assignments may also be scheduled on occasion.

**Internship Experience:** Interns will receive a structured work plan, to include hand-on field work, mentoring, and professional job-shadow experiences within the specified division of Parks as indicated by the Internship title.

Additionally the internships will include cross-department experiences and may include work in such areas as Parks administration, Communications and Marketing, and Recreation. There will also be opportunities to observe processes related to Executive and Legislative branches of city government (ie common council meetings).

### **Requirements to Participate**

- *Be a rising SCSD senior (current 11th grade student)*
- *Be enrolled in a Career & Technical Education program*
- *Be in Good Academic Standing*
  - *Passing all classes*
  - *On track to graduate High School*
  - *Have regular attendance at school and classes*



- *Have valid working papers, if under the age of 18.*
- *Complete the internship application, including submitting your resume*
- *Attend CNY Works pre-orientation process and submit required documents*
- *Students are expected to commit to the 7-week program*

