



**2022-2023 School Year  
Request for Transportation to/from Child Care**

**PLEASE RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL OR THE TRANSPORTATION DEPARTMENT  
IT COULD TAKE UP TO A WEEK BEFORE BUSING IS SET UP FOR YOUR CHILD CARE**

**Requests need to be RENEWED EACH SCHOOL YEAR**

**Distance Criteria: Grades K-8 – more than 1 mile**  
(Please fill this form out completely or it could delay processing your request.)

**To Be Completed by Parent/Guardian Only (PLEASE PRINT CLEARLY)**

School \_\_\_\_\_ Date \_\_\_\_\_ Effective Date \_\_\_\_\_

Student \_\_\_\_\_ Grade: \_\_\_\_\_

Student \_\_\_\_\_ Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Number: \_\_\_\_\_ Work Number: \_\_\_\_\_

Name of Child Care Provider \_\_\_\_\_ Phone Number: \_\_\_\_\_

Child Care Provider's Signature \_\_\_\_\_ Date \_\_\_\_\_

AM Pick-up Address **Please give specific address only (NO CORNERS): (Must be consistent 5 days a week)**

PM Drop-off Address **Please give specific address only (NO CORNERS): (Must be consistent 5 days a week including early dismissals, extended days and emergencies)**

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I understand this form needs to be renewed each year. YES \_\_\_\_\_ Initial \_\_\_\_\_

Signature of Parent/Guardian: (Must be signed by parent/guardian only) \_\_\_\_\_

**Transportation Analyst's Only**  
(To Be Completed by the Transportation Department Only)

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|--|--|
| <input type="checkbox"/> Home address does not match school system   | <input type="checkbox"/> Childcare address not eligible or outside city limits |
| <input type="checkbox"/> Childcare address ONLY not a corner request | <input type="checkbox"/> Form incomplete (see above highlighted areas)         |
| <input type="checkbox"/> Police matter                               |  |