



Transportation Department

Jeremy C. Smith, Director

SUMMER SCHOOL 2026 Child Care Request Form



PLEASE RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL OR THE TRANSPORTATION DEPARTMENT
Requests need to be RENEWED EACH SCHOOL YEAR

Distance Criteria: Grades K-8 – more than 1 mile
(Please fill this form out completely or it could delay processing your request.)

To Be Completed by Parent/Guardian Only (PLEASE PRINT CLEARLY)

School _____ Date _____ Effective Date _____

Student _____ Grade: _____

Student _____ Grade: _____

Home Address: _____ Zip Code: _____

Home Number: _____ Work Number: _____

Name of Child Care Provider _____ Phone Number: _____

Child Care Provider's Signature _____ Date _____

AM Pick-up Address **Please give specific address only (NO CORNERS): Must be consistent 5 days a week**

PM Drop-off Address **Please give specific address only (NO CORNERS): (Must be consistent 5 days a week including early dismissals, extended days and emergencies)**

I understand this form needs to be renewed each year. YES _____ Initial _____

Signature of Parent/Guardian: (Must be signed by parent/guardian only) _____

Transportation Analyst's Only (To Be Completed by the Transportation Department Only)

- | | |
|--|--|
| <input type="checkbox"/> Home address does not match school system | <input type="checkbox"/> Childcare address not eligible or outside city limits |
| <input type="checkbox"/> Childcare address ONLY not a corner request | <input type="checkbox"/> Form incomplete (see above highlighted areas) |
| <input type="checkbox"/> Police matter | |