



School District

**SYRACUSE CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Facilities Committee Meeting**

Wednesday, November 28, 2007-3:30 p.m., Board Room

Present: Commissioners Nancy McCarty and Dorothy Matthews

Excused absence: Commissioner Laurie Menkin

Chair Nancy McCarty called the committee meeting to order at 3:35 p.m.

The Committee recommended the following Board action items come before the Board of Education at their meeting on December 12, 2007:

Tetra Tech Engineers, Architects & Landscape Architects – authorization to enter into an agreement with the firm to provide miscellaneous architectural/engineering services to the District, in the amount of \$9,000.

Discussion Items

Update-Additional Staffing-Facilities Department-the additional Facilities Department staffing request as outlined in previous meetings total approximately \$120,000. The request will be included in the first draft of the 2008-09 budget. The Department would like the changes and additions to begin on February 1, 2008. The cost for the additional personnel for the period of February 1-June 30, 2008 would be approximately \$50,000. The business office is working with Facilities to try and identify a revenue source, but to date have not been successful. Mr. DiBello will keep the committee updated and hopefully will be bringing the new/revised positions to the Budget & Finance Committee Meeting in December for the committee's review and recommendation.

Health & Safety Committee Minutes-the minutes were briefly reviewed. Mr. DiBello is working on areas of concern that are within the department's fiscal capacity.

- The committee asked for information on the staph infection MRSA. MRSA is spread by having close contact with an infected person, or it can be spread by touching objects such as towels, clothes, workout areas or sports equipment that have been contaminated with MRSA. Mr. DiBello will ask School Physician Dr. Kulak to provide the Board with an update.

Update-NYSERDA Grant-Blodgett- the District has applied for a NYSERDA Grant for a photo voltaic display to run clocks at Blodgett School and to provide students access to alternative fuel information. The District is researching ways to acquire funding sources to secure the remaining money necessary (\$30-35,000) for the project.

Report-Greenbuild-National Conference-Educational Facilities Planner Ron Kenyon provided the committee with a written report and highlights of his recent trip to the Greenbuild Conference in Chicago from November 6-10th.

District-wide Joint Construction Project Update – at the November 15, 2007 meeting the JSCB approved the financial plan and sent it to the State Comptroller for approval. The Board also approved the contract with the Program Manager, Gilbane Construction. The next meeting for the JSCB is November 29th to review A/E proposals for Shea Middle and H.W. Smith. A kick-off meeting is scheduled on November 30, 2007 with Gilbane Construction and District staff to set policies and procedures.

Report on Various Projects - Mr. DiBello provided a current Facilities Management Project Report of six (6) items and a Facilities Management EXCEL Project Report of sixteen (16) items.

Reports on Projects at City Hall – a draft of the new Boiler Plate language was provided. A clean copy will be reviewed at next month's meeting.

The meeting adjourned at 4:20 p.m.

The next meeting will be held at 3:30 p.m. on December 20, 2007.

Respectfully submitted,

Ann L. D'Amico
Executive Coordinator/District Clerk
Board of Education