



**SYRACUSE CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Facilities Committee Meeting
Thursday, May 1, 2008-3:30 p.m., Board Room**

Present: Commissioners Nancy McCarty, Dorothy Matthews and Laurie Menkin
Chair Commissioner Nancy McCarty called the committee meeting to order at 3:30 p.m.

Action Items

Approval of 2007 Annual Visual Inspection Reports-acceptance of the mandated Annual Visual Inspection Reports, submitted by the firm of The Facilities Management Group, Inc.

Consultancy-C & S Engineers-authorization to enter into an agreement with the firm of C & S Engineers to provide miscellaneous engineering services to the District, in the amount of \$9,000, plus reimbursables.

Lease Agreements- authorization to enter into lease agreements for various school programs, homebound instruction programs, and pre-kindergarten programs, for the 2008-09 school year.

- The committee asked Deputy Superintendent Chris Vogelsang to report back to the Board with the number of students enrolled in the GED Program operated at the North Area Athletic & Education Center. The center does not charge the District for the space provided.

Modular Classrooms-authorization to enter into agreements necessary to either lease or purchase two (2) modular classrooms, each containing two (2) classrooms. The cost to purchase and install would be approximately \$400,000.

- The committee was not satisfied with the process in relating information to the Board or the draft resolution presented regarding the modular classrooms. The committee asked Mr. DiBello to further investigate costs of leasing or buying, where the money would come from, if the State allows reimbursement, and the lifespan of the modulators. The resolution will need to reflect this information. Mr. DiBello will send this information to the Board tomorrow.

Naming of Ted Grace Reading Grove at Corcoran High School-naming a proposed reading grove to be built at Corcoran High School. Ted Grace, a storyteller extraordinaire, was a graduate of Corcoran High School and a Syracuse University faculty member. Regulations for Policy #7500 (Naming of Facilities) was strictly adhered to.

Standardization of Security Equipment-authorization to standardize the Closed Circuit Cable Television (CCTV) equipment and related security equipment purchased for all District buildings.

Standardization of Emergency Egress Lighting Equipment-authorization to standardize the emergency egress lighting equipment purchased for all District Buildings under the brand name of Sentry Light, Inc.

Discussion Items

30 Day Advanced Notice for Building Permits-the current policy for building permits requires that all requests be submitted thirty (30) days prior to the requested permit date. Very few requests received meet this requirement. As a result of problems, the Facilities Department requests that policy change from thirty (30) days advance notice to seven (7) days advance notice. This will be moved to the Policy Committee for revision.

Health & Safety Committee Minutes-the minutes were briefly reviewed. A thorough cleaning of Blodgett School was completed by the Environmental Safety Department over a month ago.

Update-District-wide Joint Construction Project – the Joint School Construction Board has begun putting together a bid package for the Institute of Technology. They are close to having signed contracts for the remaining six schools' design firms. A team met with the State Education Department (SED) on April 11, 2008 to bring them up to date on where we are with the projects.

Report on Various Projects - a current Facilities Management Project Report of four (4) items and a Facilities Management EXCEL Project Report of sixteen (16) items was submitted for review.

The meeting adjourned at 4:51 p.m.

The next meeting will be held at 3:30 p.m. on May 29, 2008.

Respectfully submitted,

Ann L. D'Amico
Executive Coordinator/District Clerk
Board of Education